

EVALUATION OFFICER

Job Title:

Evaluation Officer

Ref:

EO466

Contract:

2-year, fixed term

Hours:

15 hours per week

Salary:

£28-30,000 pro-rata, per annum

Location:

The role is offered on a hybrid basis with 50% of weekly working time being spent at the Penny Brohn UK National Centre in Pill on the outskirts of Bristol

The Role

Do you enjoy turning data into meaningful insights that improve services and demonstrate impact? Penny Brohn UK is seeking an enthusiastic and detail-oriented Evaluation Officer to join our Services team and work alongside our Impact & Evaluation Lead.

This newly created role will play a vital part in helping us understand and improve the experience of people affected by cancer. You will analyse client feedback and evaluation data, produce reports for funders and strategic partners, and help ensure that evidence drives service improvement across the organisation.

Candidates will have experience working with data, strong analytical skills and the ability to communicate findings clearly to a range of audiences. Whether your background is in evaluation, research, psychology, public health, health services or the charity sector, we would love to hear from you.

What you'll be doing

- Analysing quantitative and qualitative client feedback data
- Supporting continuous quality improvement through evaluation and insight
- Producing reports for funders and partners including GenesisCare
- Supporting fundraising bids through impact reporting and evidence gathering
- Contributing to service development and organisational learning

What we're looking for

- Excellent data analysis and reporting skills
- Strong written communication skills
- High attention to detail
- Experience working with quantitative and qualitative data
- Ability to work independently in a small, collaborative team
- Commitment to improving the lives of people affected by cancer

About Us

Penny Brohn UK is the cancer health and wellbeing charity. We help people feel better in mind, body and spirit by offering support through our team of cancer support experts (which includes doctors, nutritionists, counsellors and exercise therapists).

Penny Brohn UK helps people with cancer to feel more physically and emotionally able to manage the impacts of their diagnosis and treatment, be more in control of their choices and have the best quality of life possible. By making our services freely available, our aim is for all people with cancer to be able to access the high-quality support they need.

In return for your hard work and dedication you will enjoy a wide variety of benefits including:

30 days holiday plus 8 bank holidays

Beautiful workspace in a semi-rural location on the outskirts of Bristol with free onsite parking

Subsidised lunch, freshly prepared onsite in the Penny Brohn kitchen

Flexible and hybrid working

Enhanced sick pay after six month's service

Auto enrolment into the Penny Brohn UK pension scheme

Free Life Assurance

Family friendly policies with enhanced maternity and paternity leave after one year of service

Specsavers Corporate eyecare test

Cycle to work scheme

Access to subsidised wellbeing at the Penny Brohn UK National Centre

Application Process

To apply for this position, please send your CV along with a supporting letter to jobs@pennybrohn.org.uk (quoting job reference in the subject line). Your covering letter must demonstrate why you are interested in the position, how you meet the criteria detailed in the job description and person specification and what it is that you can bring to the role.

Unfortunately, CVs submitted without a supporting letter will not be considered.

If you would like an informal conversation with the hiring manager before applying, or for queries, please contact the HR department at the same email address.

Thank you for considering Penny Brohn UK, we look forward to hearing from you!

For further details with regards to the role, please see the attached job description.

Timetable for appointment

Closing date: 12 October 2026 at 9.00am

Interview date: 21 and 22 October at the Penny Brohn UK National Centre

Start date to be agreed upon appointment with successful candidate

At Penny Brohn UK, we are committed to promoting equality, diversity, and inclusion throughout the organisation. We are proactively taking action to support EDI and Wellbeing to support our ethos of creating a diverse culture that is reflective of both our employees and the lived experience of all communities touched by cancer. We welcome applications from individuals from all backgrounds regardless of age, gender, gender identity, gender expression, ethnicity, sexual orientation, faith or disability.